

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Patricia Hughes
Chuck Menzies
Cindy Michniewicz

HAMBURG TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING

03/29/2021 - 3:00 p.m. - Township Board Of Trustees - Special Meeting
Mon, Mar 29, 2021 3:00 PM - 4:00 PM (EDT)

Please join this meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/566518269>

You can also dial in using your phone.
United States: [+1 \(646\) 749-3122](tel:+1(646)749-3122)

Access Code: 566-518-269

Monday, March 29, 2021 – 3:00 p.m. AGENDA

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Approval of the Agenda
6. Current Business:
 - A. Senior/Community Center Improvements
 - B. Emergency Declaration – For Public Meeting Purpose
 - C. Ore Lake Flood Study
7. Call to the Public
8. Board Comments
9. Adjournment

Pledge to the Flag



No Correspondence

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03/23/2021

To: Hamburg Board of Trustees
From: Mike Dolan, Township Clerk

Ref: Senior/Community Center Improvements

Pickleball Background

In 2017, the Board of Trustees hired McKenna & Associates to update our Parks and Recreation 5 year Master Plan which is a requirement in order to qualify for MDNR grants. Once completed, we continued working with McKenna & Associates to develop a Master Design Plan, pulling key elements from the filed Master Plan. As part of that process we obtained even more public input during a public Parks and Recreation summit held in September of 2018. All the information was used to identify key projects in the Master Design for grant application purposes, and to be used as a guide for future projects.

In January of 2019, Laura Haw from McKenna & Associates did a power point presentation for the Township Board which outlined the key projects identified, which met our objective of supporting recreation for all age groups. The first key project she identified to the Board was the addition of 2 pickle ball courts at the Senior/Community Center which Laura said "we heard over and over again from the community." The Board voted unanimously to approve the Master Design Plan.

On March 19, 2019, the Township Board held a public hearing for the MDNR Trust Fund and Passport grant applications for the key projects in the master design plan which included the 2 pickle ball courts. There also was discussion for the Township to increase the local match from 30% to 50% to increase our chances of success. At the regular Board meeting which immediately followed the public hearing, the Board unanimously approved both grant applications with the increased 50% match or \$155,200 from local funds.

Unfortunately, later that year we learned that neither of our grant applications were approved.

In May of 2020, Deby Henneman, again using the Master Design Plan, applied for a \$65,000.00 AARP grant for the 2 pickleball courts at the Senior/Community Center however that was also denied.

Patio Project

The existing rear/side patio at the Senior/Community Center rarely gets used and the single shuffleboard court hasn't been used at all in years. The senior program would like to remove the shuffleboard court, the brick dividing wall at the patio and have the existing concrete patio increased. The added space along with comfortable patio seating and updated landscaping would allow for programs to be held outdoors and welcome daily outdoor usage. During this Covid pandemic, the seniors continued some programs outdoors but were made to use the parking lot as the patio size was not accommodating.

Additionally, the patio project would be used by the community as this type of space is an often request that we receive.

Project Cost

In 2019, our Park Planners, McKenna & Associates, provide an estimated cost for 2 pickleball courts at the Senior/Community Center of \$60,000. In order to get a current and most favorable cost for this project, I have spent time over the past couple of months visiting different pickleball courts, talked with community project managers in Michigan and Florida, pickleball association, pickleball product distributors, various contractors and several hours with online reading material and videos.

Pickleball		Patio	
Excavating	\$8800	Demolition	\$1850
Concrete	\$35,000	Concrete	\$5100
Fence	\$11000	Furniture	\$6000
Paint	\$4000	Landscape	\$3000
Nets	\$1000		
Equipment	\$400		
Signs	\$400		
Walkway	\$0		
Total Costs	\$60,600		\$15,950

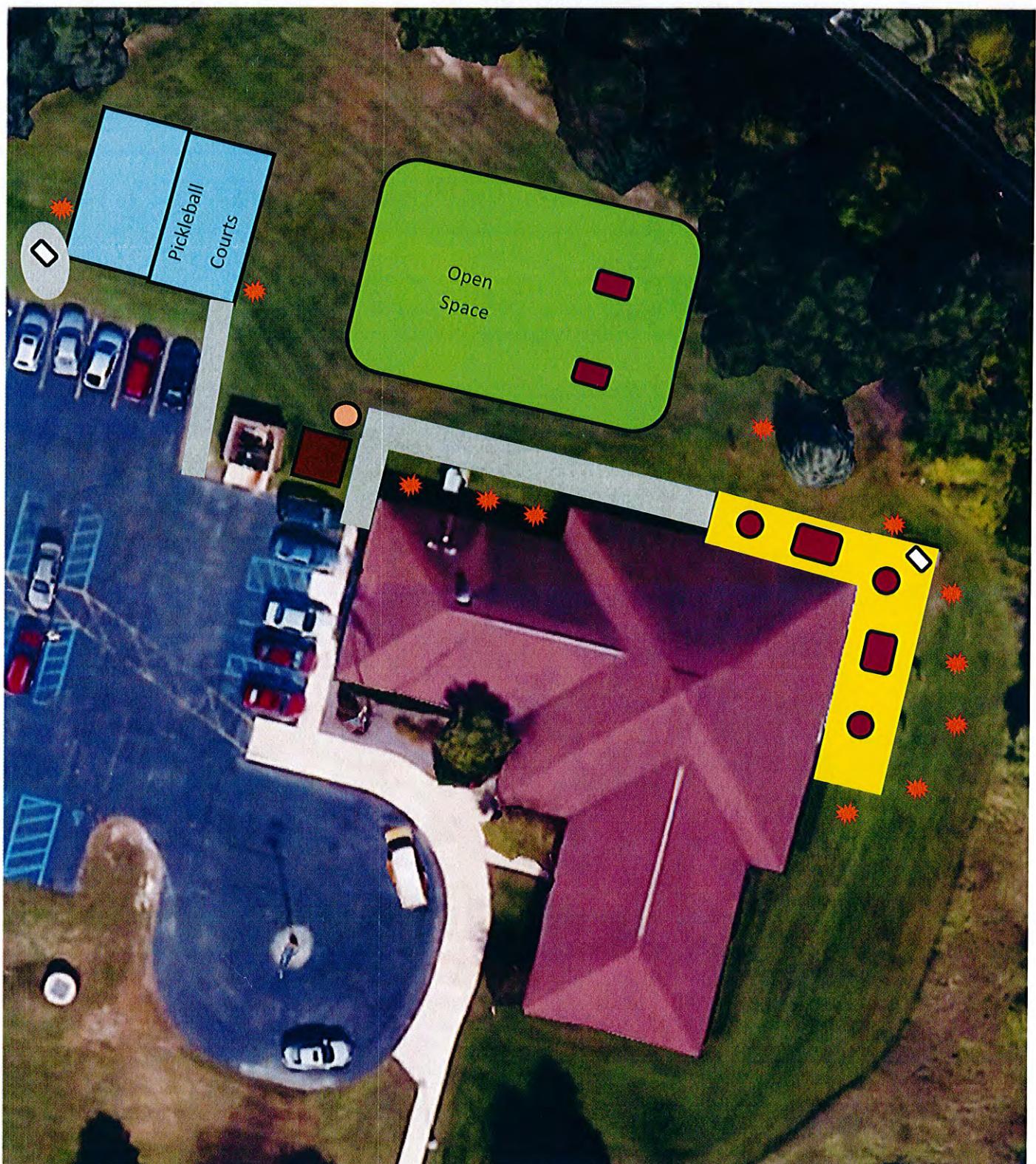
Concrete: F & M Concrete Construction which, via bid process, is the exclusive concrete contractor for the Livingston County Road Commission and has been for the past several years. F & M is the contractor we hired to install the truncated domes on the Lakelands Trail after nearly a yearlong RFP process which we were unable to get any other contractors to even give us a bid. Also included is a bid from Flatworks Concrete Inc., another concrete contractor that we have used in the past when again we couldn't get another contractor to provide a bid. Flatworks quote does not include the extent of the project included in F & M's quote and no longer wishes accept this size of this project.

Excavation: Mike Myers excavating is a local long time trusted contractor of many Township park projects and regular contractor awarded contracts for our special assessment road maintenance bids.

Fencing: The Fence Spot was the fencing contractor used for all the tee-ball fencing project we completed in the park a few years ago. Their quote was included to complete the overall project however, Deby began a RFP from several other fence contractors prior to the last Board meeting which were still awaiting other quotes from.

Senior-Community Center Outdoor Seating & Pickleball Court Project—2021

Site Layout Proposal



Portable Toilet—ADA

Improved Path—Limestone or Asphalt

Improved Patio Area

Picnic Tables /Umbrellas

Trustee Memorial Benches

Pickleball Courts

Pretty Stuff/Amenities

Site Development Plan

Manly W. Bennett Memorial Park Design
Hamburg Township, Livingston County, Michigan





Michigan Natural Resources Trust Fund 2019 Grant Application

Hamburg Township, Michigan

Applicable Program Goals

- Improve and expand facilities (trailways).
- Project within an Urban Area (within the Warren-Troy-Farming Metropolitan Division of the Detroit-Warren-Flint Combined Statistical Area (CSA)).

SECTION A: APPLICANT, SITE AND PROJECT IDENTIFICATION

Proposal Title: Manly W. Bennett Memorial Park Improvements to Recreation, Connection, Gathering, Accessibility and Environmental Enjoyment.

Proposal Description: Connections and improvements to Manly W. Bennett Memorial Park for:

- Pickleball courts (two), with universally designed seating and shade sails;
- ADA accessible walking pathway with connection outlet to the Lakeland Trails system (approximately 1.25 mile loop);
- Wayfinding signage and educational interpretative signage (environmental) near walking path;
- Rain garden / landscaping;
- Pavilion with universally designed seating and picnic tables;
- Refuse bins; and
- LED lighting.

SECTION B: PROJECT FUNDING

Proposed Budget (reimbursement program¹)

- Total Project Cost \$402,500 (includes engineering of 15%)
- Grant Amount Request \$201,250
- Total Match² \$201,250³ (50%)

¹ Multiple partial requests for reimbursement as the project progresses is common practice.

² Minimum of 25% match required, no points allocated towards application (which would be \$100,625)

³ Match can be met by general funds, cash donations, other grants and force account labor or equipment.



Eligible Project Elements	Cost Estimate
Pickleball Courts (two)	\$60,000
Universally Accessible Seating at Courts	\$6,000
Shade Sail at Courts	\$7,000
ADA Pathway to Access Amenities	\$150,000
Wayfinding and Educational Signage	\$13,000
Refuse Bins	\$4,000
LED Lighting	\$15,000
Rain Garden / Landscaping	\$15,000
Pavilion with Universally Accessible Seating and Picnic Tables	\$80,000
Subtotal Estimate	\$ 350,000
Engineer Costs for Design (15%)	\$ 52,500
Total Cost Estimate	\$ 402,500

QUOTATION/PROPOSAL

F and M Concrete Construction

Mdot
Prequalified
7469

*7967 Creyts Road
Dimondale, MI 48821*

**DBE
Certified**

SPECIAL PROVISIONS

WARRANTY BONDS ARE NOT INCLUDED.

ALL WARRANTY BONDS ARE TO BE SUPPLIED BY PRIME CONTRACTOR.

- ALL WARRANTY BONDING IS TO BE PROVIDED BY F&M CONCRETE CONSTRUCTION.**

 - a. No permits, bonds, or administration fees included.
 - b. If a 1% bond deduction is to be made, add 1% to the above prices.
 - c. Backfilling of concrete by others.
 - d. Survey and Layout by others.
 - e. Quality Assurance/Quality Control/Testing by others.
 - f. Payment To be made within 10 days of owner payment.
 - g. Grade to be 0.00" to + 0.10". Trimming/Fine Grading to be done by F and M Concrete Construction flag control done by others.
 - h. F and M Concrete Construction reserves the right to withdraw proposals at any time.
 - i. This proposal is conditioned upon acceptable contract language.



Concrete Construction LLC

An Equal Opportunity Employer

Accepted By:

Date:

ABOVE PRICES GOOD FOR 30 DAYS

QUOTATION/PROPOSAL

F and M Concrete Construction

Mdot
Prequalified
7469

*7967 Creyts Road
Dimondale, MI 48821*

*DBE
Certified*



Accepted By:



Concrete Inc.
Pinckney, MI

PROPOSAL

Residential and Commercial Flatwork

Phone/Fax: 734-954-0389

Jim's Cell: 517-404-2096

jflatworks@gmail.com

www.flatworksconcreteinc.com

License # 2104139372

PROPOSAL SUBMITTED TO Hamburg Township (Mike Dolan)	PHONE 734-891-7398	DATE 2-11-21
STREET Senior Center, Hamburg Rd	JOB NAME	
CITY, STATE, ZIP CODE	JOB LOCATION	
EMAIL		DATE OF PLANS

BASEMENT COURT	\$ 21,362. ⁰⁰	WIRE MESH	\$ 2,368. ⁰⁰
GARAGE		RE-ROD	
DRIVEWAY		FILL SAND	
POLE BARN		EXPANSION	
SIDEWALK		BOBCAT	-
PORCH		VAPOR BARRIER	
APPROACH		SAW CUT	-
RATWALL		TRUCKING	
FOOTINGS		SEALER	
PATIO		OTHER	
FIBERMESH	\$ 540. ⁰⁰	OTHER	

1. NO SALT SHOULD BE THROWN ON CONCRETE.
2. WE RECOMMEND THE USE OF SEALER ON OUTSIDE CONCRETE.
3. WE CANNOT GUARANTEE AGAINST CRACKING OF CONCRETE.

NOTES:
 SLAB 6x8' x 4" Thick
 4000 Psi 6 sack limestone concrete
 wire mesh & fiber mesh
 Strip Top soil - leave on site
 if needed. Remove clay &
 Add 4" fill sand, base
 50 yards. (Add \$2,200.00)
 Sawcut, no sealer
 Trowel finish.
 Drive Cement Trucks To site.
 or Pump.
 SLAB This size with no Tool Joints
 may crack before sawcutting
 ground must be level at hours later
 Spring 2021

WE PROPOSE hereby to furnish material and labor, complete in accordance with above specifications, for the sum of:

**Twenty four Thousand Two hundred Twenty 7.⁰⁰ dollars (\$ 24,227.⁰⁰).
 Payment to be made as follows:**

Upon Completion

All material is guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outline above.

Signature _____

Date _____

Received Concrete Care Sheet Int. _____

Date _____

Bob Myers Excavating, Inc.
8111 Hammel Road
Brighton, MI 48116
(810) 231-2044 (810) 231-9790 fax
info@myersexc.com

PROPOSAL

Date	PROPOSAL #
3/4/2021	2020-075

Project Name

Phone #	Fax
810-231-1000 - EXT210	810-231-8157 garage
Customer Alt. Ph...	Email
FX 810-231-4295 twp	

Description	Total
HAMBURG TOWNSHIP ATT: MIKE DOLAN	
RE: SENIOR CITIZEN PICKLE BALL COURT & DEMO FOR NEW PATIO	
DEMO EXISTING BRICK WALL & SHUFFLE BROAD AT REAR OF BUILDING, LOAD & HAUL TO LOW AREA ON SOUTH END OF PROPERTY	1,850.00
REMOVE BRUSH & TREES IN NEW PICKLE BALL AREA, STRIP TOPSOIL OFF FOR A 60 X 60 AREA. FURNISH & DELIVER 440 YARDS OF SAND FOR NEW COURT AREA, GRADE & COMPACT SAND READY FOR CONCRETE. FILL & SLOPE EDGES TO A MOWABLE GRADE TO LIMONITE RETAINING WALLS.	8,790.00
Total	\$10,640.00

Known For Honesty & Quality Since 1969

Mike Dolan

From: fencespot@aol.com
Sent: Monday, March 15, 2021 4:17 PM
To: Mike Dolan
Subject: fence quote

To: Hamburg Township

From: Mike Wilcox
The Fence Spot, Inc.
3513 S. Old US 23
Brighton, MI 48114
Phone: (810) 227-1760
Fax: (810) 227-3922

276' 8' high chain link including (1) 4' opening. All posts cored.

Option 1. All galvanized:	\$ 9750.00
Option 2. All black:	\$10,628.00

Optional 4' wide gate.

All galvanized:	Add:	\$ 415.00
All black:	Add:	\$ 530.00

Installed complete

TERMS: 1/3 Down, balance upon completion.

LEAD TIME: 8 weeks, weather permitting.

Note: Clients are responsible for obtaining their own permits; however, The Fence Spot, Inc. will be happy to do the legwork required for the cost of permits plus any additional costs incurred (i.e. time and travel).

Clients are responsible for locating their own property boundaries Costs to relocate a fence due to boundary disputes will be borne by the client.

Price based on normal digging conditions. Not responsible for damage to unmarked underground sprinkler systems or private utilities.

We are pleased to submit the above quotation for your consideration. Should you place an order, be assured it will receive our prompt attention. This quote is valid for 30 days. Thereafter, the price is subject to change. Please call with any questions. Thank you for the opportunity to bid on your project.

Accepted by: _____

Date: _____

If you accept this quote, please sign and mail to us with your deposit.



Quotation

DATE 2/17/2021

Quotation #

Customer ID

27989 Van Born Rd
Romulus, MI 48174
Ph-313-292-2299
Fx-313-908-7514

Mike's Cell 313-779-8415
Tony's Cell 313-779-8417

Quotation For:

Quotation valid until:

Prepared by:

Hamburg Township
10405 Merrill
Hamburg, MI 48139

Attn: Mike

Comments or Special Instructions: None

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
Tony				Romulus, MI	

QUANTITY	DESCRIPTION	MSRP PRICE	Discount	AMOUNT
3	C1310D Acrylic Resurfacer Neutral	\$ 649.99		\$ 1,949.99
46	M1600 Sand	7.99		\$ 399.50
2	C1360D Neutral Concentrate	585.99		\$ 1,171.98
1	C1385G Light Blue Colorplus Pigment	60.99		\$ 60.99
2	C1384G Blue Colorplus Pigment	60.99		\$ 121.98
5	C1373G Green Colorplus Pigment	72.99		\$ 364.95
16	M1600 Sand	7.99		\$ 127.84
2	C1610G Stripe Rite	23.99		\$ 47.98
2	C1600G TC Line Paint	73.98		\$ 147.96
1	T1272 36" Lightweight Aluminum Squeegee			\$ 91.99
			SUBTOTAL	\$ 4,485.16
			Sales Tax 6%	\$ 269.11
			Freight	\$200
			Total Due	\$4,954.37

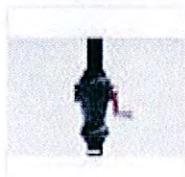
THANK YOU FOR YOUR BUSINESS!

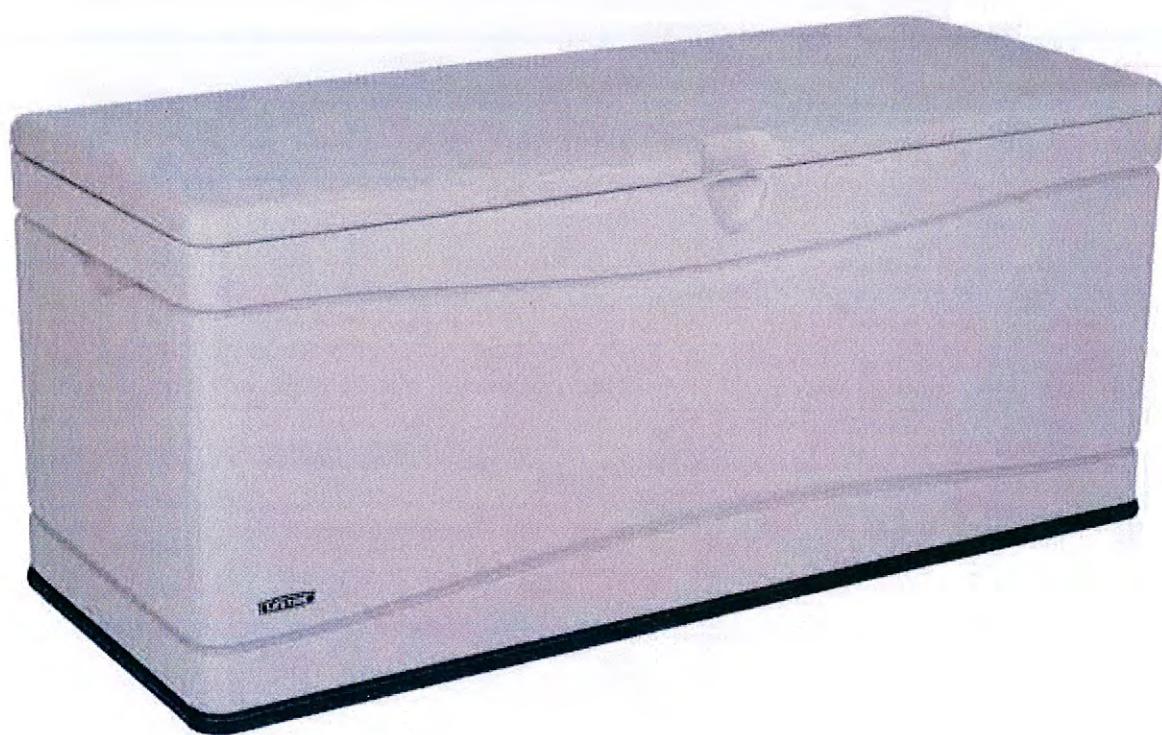


[View Image to Zoom](#)



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Local "State of Emergency" HAMBURG TOWNSHIP

Submission date: March 29, 2021

To: Deputy State Director of Emergency Management and Homeland Security – Emergency Management and Homeland Security Division, Michigan State Police; District 1 Emergency Management and Homeland Security Division Coordinator

Beginning on March 10, 2020 the County of Livingston sustained widespread injury, loss of life, and damaging economic impact caused by the novel coronavirus (COVID-19), a respiratory disease that can result in serious illness or death. As a result of this situation, the following conditions exist: as of March 8, 2021; Livingston County has experienced 9,439 confirmed cases of COVID 19 and 140 confirmed COVID 19 related deaths; Cases are expected to continue through spring of 2021, and Livingston County has received an insufficient amount of vaccine to address all currently eligible groups and vaccinations for the general public may not be available for several months leading into the summer of 2021, per current estimates. Livingston County is currently complying with the MDHHS issued epidemic orders under MCL 333.2253, which grants certain powers to the director of the department to protect public health. These epidemic orders partially replaced the EOs issued by Governor Whitmer to protect public health and safety.

On October 16, 2020 Senate Bill 1108 extended the ability to hold public meetings electronically / virtually through December 31, 2020 and retroactively from March 18, 2020. Further, that between January 1, 2021 and December 31, 2021, public meetings may be held electronically / virtually if there is a statewide or local state of emergency or state of disaster as described in section 3(2).

On December 23, 2020, Michigan Governor Gretchen Whitmer signed into law Senate Bill 1246, extending the authority for public bodies to conduct electronic "virtual" meetings for any reason through March 31, 2021. At this time, there is no amendment to extend Senate Bill 1246 beyond the expiration date of March 31, 2021.

The COVID 19 health crisis is expected to continue through the greater part of 2021. The health, safety, and welfare of Livingston County citizens, employees, directors, and government leadership is of paramount concern. This state of emergency is being declared by Livingston County in order to take action at the local level to protect the afore mentioned groups from the spread of infection, illness, and possible death caused by the COVID 19 virus.

Due to the prolonged nature of this event, this emergency declaration remains in effect until May 31, 2021 or when the board acts to terminate or extend the state of emergency.

Therefore, as HAMBURG TOWNSHIP BOARD of TRUSTEES, TOWNSHIP SUPERVISOR, PATRICK HOHL of HAMBURG TOWNSHIP in accordance with Section 10 of 1976 PA 390, as amended, I hereby declare that a "state of emergency" exists within our jurisdiction as of March 29, 2021 and that local resources are being utilized to the fullest possible extent. The response and recovery elements of our emergency operations plan have been activated.

Authorized by:

PATRICK HOHL
SUPERVISOR
HAMBURG TOWNSHIP

Signature: _____

Submittal Instructions

1. This declaration must be promptly forwarded (**via the MI CIMS as an attachment to the EM Program Status board, or by email, facsimile, or LEIN as a backup only if the MI CIMS is inoperable or not accessible / available**) to the Commanding Officer of the Emergency Management and Homeland Security Division, Michigan State Police (email address: MSP-EMHSD@michigan.gov; facsimile #: 517-284-3857; LEIN code: ELOP), and the appropriate MSP/EMHSD District Coordinator.
2. If the MI CIMS is inoperable or not accessible / available and using email, facsimile, or LEIN will delay the information, the telephone should be used. If telephone service is not available, radio may be used. MI CIMS or hardcopy confirmation must be forwarded as soon as possible.
3. A copy of this declaration should be kept on file with the local Clerk (County Clerk for counties; City or Township Clerk for municipal emergency management programs).

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Annette Koeble
Chuck Menzies
Patricia Hughes

March 24, 2021

United States Army Corps of Engineers
Detroit, Michigan District

RE: Hamburg Township Flood Study

Dear Mr. Garrett Ray,

Hamburg Township, Livingston County Michigan has experienced frequent flooding along the Huron River and Ore Lake. The flooding in Ore Lake has resulted in more than \$700,000 of municipal and private property losses since 2004. Hamburg Township, along with Green Oak Charter Township and the Livingston County Drain Commission contributed \$100,000 to the cost of a joint USACE and USGS Flood Inundation Study for Ore Lake and the Huron River downstream of Ore Lake to Strawberry Lake that was completed in 2020. This downstream Inundation Study along with the non-structural flood mitigation improvements it suggests are of great value to the township and our residents. However, to fully understand the parameters contributing to the continued flooding in Ore Lake, we respectfully request that the USACE conduct an upstream study of the watershed inputs into Ore Lake including South Ore Creek and the creek and drainage that flow from Dibrova Lake into Ore Lake.

Hamburg Township, in collaboration with local citizens, has improved river flow along the Huron River from Ore Lake to Strawberry Lake through the removal of debris and flow restrictions to the maximum extent allowed by the Michigan DNR. In spite of these efforts that have nearly doubled the river flow during flooding events, we have experienced 12 significant flood crests above the 857 foot river level since 2004. Our only recourse to mitigating the continued flooding in the Ore Lake area is through analysis of upstream inputs into Ore Lake with a vision to enhance detention, infiltration, green infrastructure, and other mechanisms that will reduce the threat of continued property loss on Ore Lake. Only through a factual analysis of these inputs can we begin to assess remedies.

We, the undersigned members of the Hamburg Township Board of Trustees respectfully request that the USACE conduct this Hamburg Township Flood Study as requested here.

Respectfully,

Pat Hohl, Township Supervisor

Michael Dolan, Township Clerk

Jason Negri, Town Treasurer

Bill Hahn, Trustee Chuck Menzies, Trustee Cindy Michniewicz, Trustee Patricia Hughes, Trustee

Deleted: 1



This map represents the repetitive loss area associated with multiple flood-related insurance claims in Hamburg Township as of December 2017. Map was prepared by reviewing repetitive loss properties with FEMA special flood hazard data and existing natural features in conjunction with 2 foot map contours for the area. Map data was obtained from Livingston County GIS and Hamburg Township in-house map products.

Map prepared by Mike Beck, Hamburg Township Zoning Coordinator.